

## How is this course delivered?

- Workshops 1 day a week for 41 weeks (February to December) 9.30 am to 4.30 pm. There will be two-week midyear break (aligning with midyear Vic school holidays and NAIDOC week).
- Supervised tutorials 1 day a week for 41 weeks to increase understanding course content and support completing assessments. Also known as catch up class based on the requirement of the student.
- Each week you will need to spend about 5-7 hours in private study and completing some assessments.
- Your workplace is another essential element to the delivery of the course as this will make up hours for your placement and learning outcomes.
- If you are doing Specialisation C you will be required to do another 140 hours in a different work role (this can be explained more by speaking with the course co-ordinator).

## How is this course assessed?

- Assessment tasks during workshop sessions
- Individual and group presentations
- Workplace based assessments

## What is the course about?

These courses have 12 core units and 8 elective units.

VACSAL clusters the units to avoid duplication of knowledge and skills development.

You will gain knowledge and learn about:

- C1: Working in a cultural and social framework.
- C2: Leading wellbeing support and debriefing.
- C3: Healing & protecting child and family wellbeing
- C4: Advocacy and case managing.
- C5: Counselling skills.
- C6: Working with and for the Community.

## Will this course be good for further education and my career?

The Diploma of Community Services will provide a pathway for further study in the following courses:

CHC81215: Graduate Certificate in Statutory Child Protection

CHC82015: Graduate Certificate in Client Assessment and Case Management

CHC62015: Advanced Diploma of Community Sector Management

## What accredited course is being offered?

**CHC52021: Diploma of Community Services (General)**

**CHC52021: Diploma of Community Services - Child, Youth and Family Welfare (Specialisation C)**

This qualification is in the process of being accredited by the Australian Community Workers Association (ACWA) that meets the mandatory requirements for the Department of Families, Fairness and Housing (DFFH). This course aims to recognise and build on the skills of those who work in roles in community services, case management, social housing, family violence, child protection, etc. who are managing, coordinating and/or delivering of person-centred services to individuals, families and communities. At this level, workers already have specialised skills in community services and work autonomously under broad directions from senior management. Workers may also have responsibility for the supervision of other workers and volunteers and/or case management; program coordination or the development of new business opportunities.

**NB:** *The Child, Youth & Family Welfare (specialisation C) qualification must be achieved in order to meet the minimum education requirements for child protection and youth justice practice in Victoria. In addition, to meet the minimum education requirements for entry into child protection practice in Victoria, diploma qualifications must be approved by the Australian Community Workers Association (ACWA).*

**This is a nationally recognised qualification which means it is accepted all over Australia.**

## Am I eligible?

- Students must be 18 years of age or older
- Students must currently be working in the community services sector and have at least 5 years' experience working with individuals, families and/or Communities.
- Students have (preferably) completed the Certificate IV in Community Services NB: Students who do not have a Certificate IV in Community Services may be accepted if they have 5 or more years of considerable work experience as a community services or health worker providing direct client services to children/young people, individuals and/or families.
- Students must be able to attend scheduled workshops.
- Students must be able to provide a current Police Check and Working with Children Check (WCCC).
- To qualify for ACWA membership, students must undertake at least 400 hours of work in the community services and/or human services field.

## Victorian Aboriginal Community Services Associated Limited (VACSAL)



## Victorian Aboriginal Community Training Centre

**Registered Training Organisation (RTO)**

**TOID: 22576**

## CHC52021: Diploma of Community Services & CHC52021: Diploma of Community Services (Child, Youth and Family Welfare)

*"With cultural integrity at the heart of every learning journey" - Dr Alf Bamblett*

VACSAL encourages individuals with a disability to access training subsidised through the Skill First Program.

### Contact us

496 High Street Preston, VIC 3070

**Phone: 03 9416 4266**

Email: [vacsalrto@vacsal.org.au](mailto:vacsalrto@vacsal.org.au)

[melinda.eason@vacsal.org.au](mailto:melinda.eason@vacsal.org.au)

Website: [www.vacsal.org.au](http://www.vacsal.org.au)



To gain the Diploma of Community Services (including General and Specialisation C) qualification you must successfully complete all 20 units listed below. See below:

Unit code	Unit title
<b>Core units for General and Specialisation C</b>	
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety (CT from Cert IV)
CHCDIV001	Work with diverse people (CT from Cert IV)
CHCPRP003	Reflect on and improve own professional practice (CT from Cert IV)
CHCCCS004	Assess co-existing needs (CT from Cert IV)
CHCDFV001	Recognise and respond appropriately to domestic family violence (CT from Cert IV)
CHCCCS007	Develop and implement service programs
CHCLEG003	Manage legal and ethical compliance
CHCDEV005	Analyse impacts of sociological factors on clients in community work and services
HLTWHS003	Maintain work health and safety
CHCMGT005	Facilitate workplace debriefing and support processes
CHCCSM013	Facilitate and review case management
CHCCCS019	Recognise and respond to crisis situations
<b>Electives units for General and Specialisation C</b>	
CHCCSL001	Establish and confirm the counselling relationship
CHCCDE027	Implement community development strategies
CHCDEV004	Confirm developmental status
CHCADV002	Provide advocacy and representation services
CHCCOM003	Develop workplace communication strategies
CHCMHS013	Implement trauma informed care
CHCCSM015	Undertake case management in a child protection framework
CHCCSM010	Implement case management practice (General only)
CHCPRT027	Work collaboratively to maintain an environment safe for children and young people (Specialisation C only)

Indicative nominal course hours = 1525 hours

Indicative nominal course hours (Specialisation C) = 1485 hours

## How do I apply?

When you contact VACSAL RTO they will talk to you about whether you are eligible to do the course, whether the course meets your needs and whether there are places available.

## What are the fees?

Tuitions fees	Student Services & Amenities Fee	Materials Fee	Total
Aboriginal and Torres Strait Islander students.			
Skill First Fee Waiver	\$200 (includes lunch)	\$50	<b>\$250</b>
Those working for ACCOs or concession card holders			
\$350	\$200 (includes lunch)	\$50	<b>\$600.00</b>
Non-concession - Eligible students			
\$1750	\$200 (includes lunch)	\$50	<b>\$2000.00</b>
Full fee paying - Non-eligible Skills First students			
\$7,000	\$200 (includes lunch)	\$50	<b>\$7,250.00</b>
<b>Skills First contribution: General</b>			
Eligible Aboriginal and Torres Strait Islander people: <b>1525 hours x \$9.75 = \$14,868.75</b>			
Eligible Individuals: <b>1525 hours x \$6.50 = \$9,912.50</b>			
<b>Skills First contribution: Specialisation C</b>			
*Eligible Aboriginal and Torres Strait Islander people: <b>1485 hours x \$9.75 = \$14,478.75</b>			
Eligible Individuals: <b>1485 hours x \$6.50 = \$9,652.50</b>			

Visit our website for more information: [www.vacsal.org.au](http://www.vacsal.org.au)  
VACSAL has a very easy fee waiver process.

*The student tuition fees as published are subject to change given individual circumstances at enrolment.*

## Am I eligible for a government subsidised place?

If you are eligible for a government subsidised place under the Skills First Victorian Training Guarantee this may impact on your access to further government subsidised training.

## Course cancellation or postponement

- Courses with low enrolments may be cancelled or postponed.
- If the course is cancelled, you will be given a full refund.

## Student services and support

- Supervised tutorials sessions are provided to complete learning and assessment activities.
- Your pre-training review and LN quiz will provide us with information about the best way to support you.
- Attend information session to learn more about the course before making the decision to enrol.

## Student safety and security

- Student's safety and security is a priority to us.
- All workshops are delivered during the day.
- More information will be provided as part of your induction and enrolment process.

## Compliments and complaints

- Let us know what you think about VACSAL RTO and its programs.
- You and your employer may be asked about your experience at VACSAL RTO.
- Ask for a copy of our Compliments, Complaints and Grievances Policy.

## Where can I get more information and find out about enrolling?

- [www.vacsal.org.au](http://www.vacsal.org.au)
- 496 High Street, Northcote, VIC 3070 (insert map)
- Phone 03 9416 4266
- Email [melinda.eason@vacsal.org.au](mailto:melinda.eason@vacsal.org.au) or [vacsalrto@vacsal.org.au](mailto:vacsalrto@vacsal.org.au)

*“Our cultural integrity is more than having cultural awareness or knowledge of our cultural interactions; it is about knowing that where and what we work from has a foundation that is meaningful and sets a community standard.”*

*Dr Alf Bamblett (VACSAL's founding member)*